



Universiti Kuala Lumpur

INSTITUTE OF RESEARCH AND POSTGRADUATE STUDIES

SHORT TERM RESEARCH GRANT APPLICATION (STRG)

MAX: RM 20,000

A.	<i>Name : Dato'/Professor/Assoc.Prof/Dr./Mr./Mrs</i>	<i>Identify Card No:</i>
	<i>School/Department/Unit:</i>	
	<i>Office Telephone No:</i>	<i>Email Address:</i>
	<i>Academic Post:</i>	
	<i>Date of first Appointment with University</i>	
	<i>If contract, state expiry date:</i>	
B (i)	<i>Title of proposed research:</i>	
(ii)	<p><i>To be evaluated by Institutional Research Committee (Please select the most relevant)</i></p> <p> <input type="checkbox"/> <i>ICT</i> <input type="checkbox"/> <i>Medical Science</i> <input type="checkbox"/> <i>Microelectronics</i> <input type="checkbox"/> <i>Advanced Manufacturing</i> <input type="checkbox"/> <i>Transport</i> <input type="checkbox"/> <i>Business Tec</i> <input type="checkbox"/> <i>Bio_Technology</i> <input type="checkbox"/> <i>Advanced Materials</i> </p>	



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	<p><i>Field of Research Group</i> Please refer to Guide "Malaysian Research & Development (R&D)"</p>	<p><i>Socio-Economic Objective Group</i> Please refer to Guide :Malaysia Research & Development R&D) Classification System"</p>
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	<i>Location of research:</i>
	<i>Duration of project (not more than 24 months):</i>

Available at respective Institute/Faculty



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B(iii) *Proposal*
include flow chart of research and list of research undertaken and the publications published related to the project)

(a) Background

(b) Objective

(c) Methodology

(d) Outcomes

Please attach additional information if necessary / available



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B(iv)

The importance and the benefits of the research

Explain your objectives and benefits of the proposal to the University and the country (not more than 50 words)

B(v)

Equipment and material available in the Campus/Faculty for the use of the project.



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C	<p>Budget Please indicate the estimated budget for each component below. For easy monitoring purposes it is not recommended to transfer the amount to other components once the application has been approved.</p>			
	Budget Details (specify the items)	Amount requested by applicant	Amount recommended by Inst. Research Committee	Amount approved by UniKL Central Research Committee
	<p>Vot 11000 - Salary and wages (e.g: Assistant Researcher RM15/day) (Max Allocation RM 3,000)</p> <p style="color: blue; font-style: italic;">Describe in detail</p>			
	<p>Vot 14000 - Overtime (follow entitlement procedure as prescribed by UniKL's rules and regulation) (Max Allocation RM 3,000)</p> <p style="color: blue; font-style: italic;">Describe in detail</p>			
	<p>Vot 21000 - Traveling expenses and subsistence (attending seminar, field works etc) (Max Allocation RM 3,000)</p>			



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	<i>Describe in detail</i>			
	<p>Vot 22000 - Transportation of goods (if applicable please specify) (Max Allocation RM 3,000)</p> <p><i>Describe in detail</i></p>			
	<p>Vot 23000 - Communication and utilities (Phone, Fax, Postage, Internet when working outside campus etc.) (Max Allocation RM 3,000)</p> <p><i>Describe in detail</i></p>			

	<i>Budget Details (specify the items)</i>	<i>Amount requested by applicant</i>	<i>Amount recommended by Inst. Research Committee</i>	<i>Amount approved by UniKL Central Research Committee</i>
	<p>Vot 24000 - Rental (rent equipment available at other institutes in Malaysia) (Max Allocation RM 3,000)</p> <p><i>Describe in detail</i></p>			
	<p>Vot 26000 - Research Materials including the maintenance and repair (additional components for the equipment used, parts, non-consumables components). (No Limit)</p>			



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	<i>Describe in detail</i>			
	<p>Vot 27000 Research materials and supplies (e.g: Animals, disposables, consumables items, components etc.) (No Limit)</p> <p><i>Describe in detail</i></p>			
	<p>Vot 28000 Maintenance and minor repair services (other than above please specify) (No Limit)</p> <p><i>Describe in detail</i></p>			

	Budget Details (specify the items)	Amount requested by applicant	Amount recommended by Inst. Research Committee	Amount approved by UniKL Central Research Committee
	<p>Vot 29000 Professional Services and other services including printing and hospitality, honorarium for subjects. (Max Allocation RM 3,000)</p> <p><i>Describe in detail</i></p>			
	<p>Vot 35000 Assets e.g. Equipment more than RM 500.00 -(not encourage but if required please provide reason/s and details of the item) (Max Allocation RM 500)</p>			



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	<i>Title of Research</i>	<i>Year started</i>	<i>Year ended</i>
	<i>Date :..... Applicant's Signature.....</i>		
<i>E</i>	<i>Comments of the Institution's Research Committee.</i>		
	<i>(a) Commitment of Project Leader (Teaching Hours, administrative work, etc)</i>		
	<i>(b) Facilities at institute to support the development of the project</i>		
	<i>(c) Submission of documents (application form, proposal)</i>		
	<i>(d) Outcomes of the project to Institute/University/Nation</i>		
	<i>(e) Overall comments</i>		
	<p>.....</p> <p><i>Signature Coordinator of Institution Research Committee</i></p>		



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	<p><i>Contribution/Assistance by Institution in: (These information are important to acknowledge that the project is well supported by the institution)</i></p>
	<p>(a) <i>Staff assistance (e.g: Teaching Hours, technician, facilities, lab etc)</i></p> <hr/> <hr/> <hr/> <hr/> <hr/> <p>(b) <i>Equipment (available at institute and how can they facilitate the development of the project)</i></p> <hr/> <hr/> <hr/> <hr/> <hr/> <p>(c) <i>Materials (available at institute and how can they be utilized as part of the project materials)</i></p> <hr/> <hr/> <hr/> <hr/> <hr/> <p>(d) <i>Other comments (How can you ensure the project will be carried out successfully)</i></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
	<p>.....</p>



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	<p><i>Signature Dean</i></p> <p><i>Date:</i></p>
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	<p><i>Recommendation by Chairperson of Central UniKL Research Committee</i></p>
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(a) *Is the project relevant to the current University/National technology focus?*

(b) *Does the institute/faculty provide enough facilities to ensure the project to be carried out successfully?*

(c) *Are the project leader and the team capable to carry out the project in term of their experience and qualification?*

(d) *How much budget is approved for the project?*

(e) *Other comments*

Signature/Stamp Chairperson of Central Research Committee

Date : _____



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